**AHCCCS Procurement Officer:** **Issue Date: October 5, 2022**

Meggan LaPorte

Chief Procurement Officer

E-Mail: [RFPYH23-0001@azahcccs.gov](mailto:RFPYH23-0001@azahcccs.gov)

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| **RFP DESCRIPTION**: | **ELIGIBILITY DETERMINATIONS FOR INDIVIDUALS WHO MAY HAVE SERIOUS EMOTIONAL DISTURBANCE OR SERIOUS MENTAL ILLNESS (SMI)** |
| **Pre-Proposal Conference:** | A Pre-Proposal Conference has **NOT** been scheduled. |
| **Questions Due:**  *Questions**shall be submitted to the procurement officer on the Q&A form provided with this RFP.*  *Refer to Exhibit A: AHCCCS Questions and Answers Form*  *Answers will be posted publicly on the AHCCCS website in the form of a Solicitation Amendment for the benefit of all Potential Offerors.* | **October 14, 2022**  by 5:00 PM Arizona Time |
| **ALL OFFERORS MUST SUBMIT**  **THEIR INTENT TO BID FORM BY:**  *Refer to Exhibit D: Offeror’s* *Intent to Bid Form* | **NOVEMBER 15, 2022**  by 3:00 PMArizona Time |
| **PROPOSAL DUE DATE:**  *Proposals shall be submitted in accordance with this RFP’s Instructions to Offerors prior to the time and date indicated here, or as may be amended through a Solicitation Amendment.* | **December 6, 2022**  by 3:00 PM Arizona Time |

**Late proposals shall not be considered.**

**OFFERORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.**

Persons with a disability may request reasonable accommodation, such as a sign language interpreter, by contacting the person named above. Requests should be made as early as possible to allow time to arrange the accommodation.

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| **OFFER** | | | | | | | | | |
| The undersigned Offeror hereby agrees to provide all services in accordance with the terms and requirements stated herein, including all exhibits, amendments, and final proposal revisions (if any). Signature also certifies Small Business Status. | | | | | | | | | |
| Arizona Transaction (Sales) Privilege Tax License No.: | | | | |  | | For clarification of this offer, contact: | | |
|  | | | | |  | | Name: | |  |
| Federal Employer Identification No.: | | | | |  | |  | | |
|  | | | | |  | | Title: | |  |
| E-Mail Address: | | |  | |  | | Phone: | |  |
|  | | | | |  | |  | |
| Company Name | | | | |  | | Signature of Person Authorized to Sign Offer | | |
|  | | | | |  | |  | |
| Address | | | | |  | | Printed Name | | |
|  | | | | |  | |  | |
| City | | State | | Zip |  | | Title | | |

**CERTIFICATION**

By signature in the Offer section above, the Offeror certifies:

1. The submission of the offer did not involve collusion or other anti-competitive practices.
2. The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, State Executive Order 2009-09 or A.R.S. §§ 41-1461 through 1465.
3. The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
4. The Offeror \_\_\_\_\_\_is / \_\_\_\_\_\_\_ is **not** a small business with less than 100 employees or has gross revenues of $4 million or less.
5. The Offeror is in compliance with A.R.S. § 18-132 when offering electronics or information technology products, services, or maintenance; and
6. The Offeror certifies that it is not debarred from, or otherwise prohibited from participating in any contract awarded by federal, state, or local government.

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| |  |  |  | | --- | --- | --- | | **ACCEPTANCE OF OFFER (to be completed by AHCCCS)** | | | | Your offer, including all exhibits, amendments, and final proposal revisions (if any), contained herein, is accepted. The Contractor is now bound to provide all services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor’s Offer as accepted by AHCCCS.  The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contact release document or written notice to proceed.  This contract shall henceforth be referred to as Contract No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contract Service Start Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Award Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **MEGGAN LAPORTE, AHCCCS Chief Procurement Officer** | | | |  |  | |