



Arizona State Hospital Human Rights Committee Meeting

Item	Discussion	Follow-Up/Action	Person(s) Responsible for Follow Up	Target Completion Date	Complete Yes/No
Review of Minutes	Review of minutes for December 4 2014.	Mr. Gillcoat makes a motion to accept minutes. Mr. Mancini seconded the motion, all members voted in favor.			
Conflict of Interest	None reported				
Public Comment	<p>Comment asking to teach employees to work as a team rather than in shift.</p> <p>Comment made asking about different restraint types.</p> <p>Comment to have higher functioning units.</p> <p>Comment made on providing patients with additional information on how to remain members once released.</p> <p>Comment made regarding ROI</p>				



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	<p>(Release of Information) and daughter at hospital. Social worker in attendance and will contact guest to discuss privately.</p> <p>Guest expresses interest in joining committee. Additional information will be sent.</p> <p>Comment made suggesting misters be installed throughout the hospital for uses during the summer months.</p> <p>Comment made to include protein bars in the vending machines.</p>				
ASH Chair Update	<p>Ms. Ashcroft reported that on Christmas Day patients were allowed to hug. Hospital called it hugs for the holidays.</p> <p>Hospital is back to no contact visits. Committee will continue to review.</p>				



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	<p>Ms. Noriega reported on most recent contraband list.</p> <p>Ms. Ashcroft discusses letter sent Dec. 5 and response received by DBHS. HRC asking for response from the hospital. Committee asking for additional information and also an interview with the patient mention within the request.</p> <p>Ms. Ashcroft asks for update on report that boilers were down during Christmas. Ms. Noriega confirms that water was down due to gas leak. Water was shut off by South West Gas but was fixed within 18 hours. Issues were resolved. There was also a second day for about 8 hours, problem was also resolved. Mr. Mancini stated that the outage was much longer.</p>				



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DBHS Report Margery Ault-	<p>Committee discusses concern with too much information to review.</p> <p>Ms. Ault shares other committees' specific interests regarding information they review.</p> <p>Ms. Ault discusses committees request to allow current members who are patients to access the same information as all other members.</p> <p>Ms. Ault explains potential issues that may come up if this allowed. Ms. Ashcroft will continue to work forward in resolving this issue.</p>				
Operating Guidelines	<p>Committee approves operating guidelines and distributes copy to all members of the committee.</p> <p>Committee will review reporting section further before including in operating guidelines.</p>				



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Inadequate Staffing	<p>Discussion regarding number of staff required.</p> <p>Hospital reported that staff is increased as needed and or required. The hospital stated they are always in compliance. Mr. Mancini disagrees with that assessment.</p>				
Annual Report	<p>2014 draft copy of annual report will be emailed to Ms. Sanchez for distribution to all committee members. Members will review and provide feedback to Ms. Ashcroft.</p> <p>Final copy of annual report for 2013 will be sent to Ms. Sanchez for distribution to all.</p>	<p>Ms. Brncik expresses her wanting entire committee involvement in drafting annual report. Goal to have final 2014 annual report completed by March 2015.</p>			
New Business	<p>Mr. Mancini asks that all meetings be recorded and a copy of the recording be distributed to all members on CD.</p>	<p>Committee will discuss further in executive session.</p>			



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Site Visit Update	<p>Mr. Gillcoatt reported on site visit to the Palo Verde Unit.</p> <p>There were no noted human rights violations.</p> <p>One patient refused to speak to HRC members.</p> <p>Members shared they enjoyed visit.</p>	<p>Discussion of committee members interested in doing next site visit. Two people are required to attend.</p>			
Future Business Items					
Meeting Adjourned	<p>Meeting was adjourned at 8:00 PM.</p> <p>Next meeting: February 5th, 2015 6:00pm-8:30 pm</p>				