

Principles of Caregiving Curriculum

Use Guidelines

Topic	Permissions	Prohibitions
Curriculum is offered free to the general public	The curriculum is available free of charge for use by the general public including providers, direct care and support staff.	The curriculum cannot be sold in its original and pure format for a profit.
Cover page	Training programs using the “Principles of Caregiving” curriculum are permitted to create an agency-specific cover page to the manuals. That being said, the manual must also include the “Principles of Caregiving” cover page and other introductory pages. The manual must remain intact.	
Printing costs	Users are responsible for printing costs of the manuals. It is permissible to charge for the cost of printing the manuals.	
Use of the title and logo of the curriculum		The “Principles of Caregiving” title and logo can only be used with the original and pure format/text of the curriculum.
Creation of a new product based on the curriculum	<p>Training programs can use materials or content from the curriculum to create their own product.</p> <p>NOTE: If a training program creates a new product, they must submit a crosswalk to AHCCCS for approval.</p>	<ul style="list-style-type: none"> • When materials or content are used in the new product, the source must be cited. • If selections from the curriculum are used in their original and pure format as a handout, the source must be cited. • Do not use the introduction or preface to the curriculum in the new product • Do not use the images or photos in the curriculum in the new product • Do not use or refer to the training as a “certification” nor DCWs as “certified”
State Seal or Agency Logos		Training programs are prohibited from using the Arizona state seal or state agency logos in any related training materials including the curriculum, manuals, presentations, handouts, etc. The use of the seal and logos are reserved for state agency usage only.
Curriculum Approval		Do not explicitly state nor create the impression that the new product is approved by the State (AHCCCS or DES)