

SECTION: 4 CHAPTER: 1100
POLICY: 1102, Showing Report

1. PURPOSE:

To ensure a Quarterly Showing Report is received from each Tribal or Regional Behavioral Health Authority (T/RBHA) in accordance with ADHS/RBHA contracts and ADHS/TRBHA Intergovernmental Agreements (IGAs).

2. TERMS:

Definitions for terms are located online at <http://www.azdhs.gov/bhs/definitions/index.php> the following terms are referenced in this section:

Certification of Need (CON)
Recertification of Need (RON)

3. PROCEDURES:

- a. A “showing report” is a report that demonstrates compliance with federal requirements related to Certification of Need (CON) and Recertification of Need (RON) for RBHA authorized services including hospitals and behavioral health inpatient facilities.
- b. The T/RBHA must:
 - i Complete the Quarterly Showing Report Certification form ([Policy Form 1102.1](#)) including the signature of the T/RBHA’s Medical Director or Chief Executive Officer.
 - ii Review and attest to the validity of the Quarterly Showing Report.
- c. Regional Behavioral Health Authorities (RBHAs) shall submit a Quarterly Showing Report to the Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS). The report shall demonstrate compliance with federal CON and RON requirements.
- d. ADHS/DBHS will:
 - i Complete showing report requirements related to TRBHAs.
 - ii Submit the following documents to the Arizona Health Care Cost Containment System (AHCCCS) in accordance with the AHCCCS/ADHS Contract:
 - (1) A Showing Report Certification form from each T/RBHA. ([Policy Form 1102.1](#)),
 - (2) A cover letter signed by the ADHS/DBHS Deputy Director or designee and the ADHS/DBHS Chief Medical Officer that includes the following information:
 - (a) A certification that for the previous quarter, methods and procedures existed to ensure that federal requirements for CON and RON were met,
 - (b) A statement that a certification submitted by each T/RBHA is attached to the cover letter, and
 - (c) A statement identifying that each T/RBHA either had no errors or the number of Title XIX and Title XXI errors for each T/RBHA.

4. REFERENCES:

[42 C.F.R. § 456.650](#)
[AHCCCS/ADHS Contract](#)
[ADHS/RBHA Contracts](#)
[ADHS/TRBHA IGAs](#)

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