



150 N. 18th Avenue  
Phoenix, AZ 85007  
602.417.4000

**KATIE HOBBS**  
GOVERNOR

**ROBERTA HARRISON**  
INTERIM DIRECTOR

May 11, 2026

Zane Garcia-Ramadan  
Assistant Director  
Division of Development Disabilities (DDD)  
1789 West Jefferson, 4th Floor,  
Mail Drop 2HA1  
Phoenix, AZ 85007

SUBJECT: Final Results of Sanctionable Pended Encounters December 2025

Dear Mr. Garcia-Ramadan:

This attached information will provide the final aged, pending encounter sanctions for the quarter ending December 2025. According to Contract, YH6-0014 Division of Development Disabilities (DDD) is required to resolve all pending encounters within 120 calendar days of the processing date. If this requirement is not met, the Contractor is subject to sanctions.

The exception to the above is when the pending encounter is due to an Arizona Health Care Cost Containment System (AHCCCS) error. AHCCCS error is defined as a pended encounter, which AHCCCS acknowledges to be the result of its own error, and requires a change to the system programming, an update to the database reference table, or further research by AHCCCS. Contractors must notify AHCCCS, in writing, that the resolution of a pended encounter depends on AHCCCS instead of the Contractor. Pended encounters do not qualify as AHCCCS error if AHCCCS reviews the Contractor's notification and asks the Contractor to research the issue and provide additional substantiating documentation, or if AHCCCS disagrees with the Contractor's claims of AHCCCS error.

AHCCCS distributed the preliminary January 22, 2026. The Contractor was provided with an opportunity to review the preliminary results, and challenge those encounters believed to be sanctioned in error. The Contractor's submitted mitigation was considered, and when appropriate, the mitigated encounters were removed from the final sanctionable encounters. The preliminary sanctionable number of pending encounters for DDD was 6,175, and the final sanction number of pending encounters for this quarter is 1,458. The final sanction dollar amount for Division of Development Disabilities (DDD) is \$ \$27,865.

Even if sanctions are waived, the Contractor is liable for addressing all pending encounters (except those errors identified as due to AHCCCS error or being under review by AHCCCS). When error codes are identified as an AHCCCS error and are corrected or are identified as being under AHCCCS review and

Mr. Garcia-Ramadan

May 11, 2026

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then released, the Contractor is responsible for addressing any remaining error codes and will be afforded a new 120-day clock for resolution. However, the true age for these pending encounters will continue to appear in the Aging Reports.

Enclosed is a summary of the final sanction results. Please retrieve your waived encounter sanction information from AHCCCS' FTP server. The path is sftp.state.medicaid.us\DDD\OTHER\ and the file name: DDD Dec 2025 Final Sanctions.xlsx

If DDD disagrees with this decision, the Contractor may file a dispute with the AHCCCS Administration using the process outlined in A.A.C. R9-34-401 et seq. The dispute must be filed in writing and must be received by the AHCCCS Administration, Office of General Counsel at 150 N. 18<sup>th</sup> Ave, Phoenix, Arizona 85007, no later than 60 days from the date of this letter. The dispute shall specify the legal and factual bases for the dispute as well as the relief requested.

Per the terms of the Contract, sanctions are not the Administration's exclusive remedy. In particular and without limiting possible future actions, if any legal action is brought against the Administration as the result of your non-compliance with the Contract, the Administration will seek compensation from you for any damages arising from such legal action including but not limited to the Administration's cost of representation as well as the cost of any attorneys' fees and costs payable to the party bringing the action.

If you have any questions regarding your pending encounter sanctions, please contact Gina Aker at Gina.Aker@azahcccs.gov, (602) 417-4016.

Sincerely,

DocuSigned by:  
  
6720D03F007E4A8...

Meggan LaPorte, CPPO, MSW  
Chief Procurement Officer  
Division of Business and Finance  
Mail Drop #15003

cc: Devra Navas  
Pamela McMillen  
Gina Aker  
Christina Quast  
Julie Amber  
DAR File  
KristenMoore@azdes.gov  
toliver@azdes.gov  
sesbensshade@azdes.gov

## Certificate Of Completion

Envelope Id: B85C88CC-38E2-80ED-8084-D2862D4F84DF

Status: Completed

Subject: Complete with Docusign: DDD 2025 Dec. Final Sanction Ltr 4.docx

Source Envelope:

Document Pages: 2

Signatures: 1

Envelope Originator:

Certificate Pages: 2

Initials: 0

anntonia cota

AutoNav: Enabled

801 E. Jefferson St.

Envelopeld Stamping: Enabled

Phoenix, AZ 85034

Time Zone: (UTC-07:00) Arizona

anntonia.cota@azahcccs.gov

IP Address: 184.182.37.5

## Record Tracking

Status: Original

Holder: anntonia cota

Location: DocuSign

5/11/2026 10:00:00 AM

anntonia.cota@azahcccs.gov

Security Appliance Status: Connected

Pool: StateLocal

## Signer Events

Meggan LaPorte

Meggan.LaPorte@azahcccs.gov

Chief Procurement Officer

AHCCCS

Security Level: Email, Account Authentication  
(None)

## Signature

DocuSigned by:

  
6720D03F007E4A8...

Signature Adoption: Uploaded Signature Image  
Using IP Address: 68.109.130.52

## Timestamp

Sent: 5/11/2026 10:01:32 AM

Viewed: 5/11/2026 1:12:31 PM

Signed: 5/11/2026 1:12:35 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

## In Person Signer Events

## Signature

## Timestamp

## Editor Delivery Events

## Status

## Timestamp

## Agent Delivery Events

## Status

## Timestamp

## Intermediary Delivery Events

## Status

## Timestamp

## Certified Delivery Events

## Status

## Timestamp

## Carbon Copy Events

## Status

## Timestamp

Tracey Thomas

Tracey.Thomas@azahcccs.gov

Procurement Mgr

AHCCCS

Security Level: Email, Account Authentication  
(None)

**COPIED**

Sent: 5/11/2026 10:01:33 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via Docusign

## Witness Events

## Signature

## Timestamp

## Notary Events

## Signature

## Timestamp

## Envelope Summary Events

## Status

## Timestamps

Envelope Sent

Hashed/Encrypted

5/11/2026 10:01:33 AM

Certified Delivered

Security Checked

5/11/2026 1:12:31 PM

Signing Complete

Security Checked

5/11/2026 1:12:35 PM

Completed

Security Checked

5/11/2026 1:12:35 PM

| Payment Events | Status | Timestamps |
|----------------|--------|------------|
|----------------|--------|------------|