## BEHAVIORAL HEALTH PLANNING COUNCIL

| Advocacy and Legislation Committee | Date: October 19, 2018 | Called to Order: 10:10  
Adjourned for Lunch: 11:42  
Called to Order: 12:47  
Adjourned: 1:34 |

**Members Present:** Dan Haley, Kathy Bashor, Vicki Lynn Johnson, Alida Montiel, John Lea Bird, Jane Kallal, Lisa St. George,  
On the phone: Dawn Abbot, Amy Hodgson, David Delawder,  
**MembersAbsent:**  
**Non-Members Present:** Alex Demyan, Evelyn Kelley, Michelle Skurka  
**Guests:**  
**Next Meeting:** November 30, 2018

### Agenda Item

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<th>Agenda Item</th>
<th>Notes</th>
<th>Follow-up/Next Steps</th>
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<tr>
<td>I. Call to order and Introductions</td>
<td>Call to order and introductions made around the room and on the phone at 10:10 am.</td>
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| II. Reminder about Travel forms/ Webex Transition | - Alex reminded the council of the 30 day window to get travel reimbursement forms submitted. Also noted the administrative difficulties of receiving the forms after the 30 days.  
- Some council members still need to fill out travel form to identify the vehicle they are using.  
- Some council members have a hard time filling out the form online due to lack of internet access  
- Alex noted AHCCCS’ change to Webex for online meetings/ phone conferences. | - Evelyn /Yisel to help council members fill out travel reimbursement form before they leave from the meeting if need be.  
- Alex to send out the appropriate forms in the week following the meeting. (302.2 form + one other)  

| III. Discussion about committees/ committee chairs | - Dan H apologized about not having his head in the council over the past few months.  
- Dan H considering not running for chair during the next election cycle.  
- Noted he still wants to remain on the council.  
- Dan H stated that the sub-committees need to become more instrumental in the functions of the BHPC meetings.  
- Jane and the Council thanked Dan H for all of his efforts in recruiting.  
- Dan H noted that he appreciated the | |
collaboration with AHCCCS.
- Dan H spoke about the need for a membership committee that monitors the attendance and participation of BHPC members so that there is an accurate record of attendance and real-time recruiting for needed roles on the council.
- Dan spoke about the Legislative Action Committee, and the other historic sub-committees. Spoke about the need for new leadership in these committees.

### IV. Discussion about membership records/maintaining membership status

- Motion to suspend electing sub-committee leadership until after recruiting new members. - Approved
- Dan H to draft letters directed toward peer and family runs to recruit new BHPC members.
- Other BHPC members to send out the letter to their networks of providers.
- Dan to look into the current member roster and purge non-active members.
- BHPC to focus on rural recruitment
- Alida to send the letter to her tribal contacts
- Need to focus recruiting on transition-age youth and their parents.
- Alex stated that AHCCCS has sent out a letter to the Arizona Education Department recruiting a new representative since the previous two stepped down.
- Council stated that AHCCCS needs to send out a letter recruiting a new representative from the housing department since their representative stepped down.
- Dan H plans to send out correspondence to members who are not actively attending letting them know that they are in danger of being removed from the council.
- Decision made to hold council meeting in November on 11/30/18 in gold room. Council wants this to be an open format geared toward recruiting new members. Hope to have attendance as a result of Dan’s letter
- Alex to send out recruitment letter to Arizona Housing Department.
- Dan to send out correspondence to members who are not actively attending meetings.
- Alex to reserve Gold room for November meeting and send out new appointment to BHPC mailing list.
- Council requested to have Secret Shopper added as a topic for the November meeting.
- BHPC requested to have Governor’s office come and do a presentation on how they are spending their prevention dollars. Requested this for the December meeting.
- BHPC requested a general presentation on the block grants for the November meeting.

### V. Ad-hoc review of SAMHSA’s 2017 core review

- Reviewed the sections of the report that were specific to the BHPC.
- Discussion about the 50% SMI/Family member requirement.
- Alex to re-send link to the BHPC page on the AHCCCS website.
| VI. Kathy presentation on ACC provider feedback and OIFA updates. | - Call to order: 12:47  
- Kathy discussed the meetings that OIFA has been attending with providers and contractors  
- There are not OIFA offices/representatives in all 7 plans. (required by contract)  
- Kathy went over the ACC transition and detailed the small issues that have come up thus far. Stated that there have not really been any large issues.  
- Council brought up transportation as an issue they have been hearing about.  
- Pharmacy services identified as a potential issue  
- Employment rates of peers are very low, even though there are a lot of community members being trained.  
- Kathy stated now peer support trainings have been abused in the community. Stated that OIFA is looking into it.  
- Council brought up that there has been a lack of SMI peer referrals in Tucson. Expressed the need for males.  
- Discussed the crisis system in Arizona and why it has stayed with the RBHAs.  
- Long discussion on tribal concerns w/ ACC transition including referral sources, prior authorization, and the fact that the tribes will be sending a letter to the director voicing their concerns. |
| VII. August minutes approval | - Minutes voted on and approved |
| VI. Adjournment | - Adjourned at 1:34 |