# BEHAVIORAL HEALTH PLANNING COUNCIL

<table>
<thead>
<tr>
<th>BHPC Monthly Meeting</th>
<th>Date: August 17 2018</th>
<th>Called to Order: 9:11</th>
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<td></td>
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<td>Adjourned: 2:18</td>
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<tr>
<th>Members Present:</th>
<th>Kathy, Dan, Dave D, Amy, Vicky, Stacy, Akia (phone) Alita</th>
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<tbody>
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<td>Members Absent:</td>
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<td>Non-Members Present:</td>
<td>Susan, Alex, Michelle, Valerie</td>
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<td>Guests:</td>
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<td>Next Meeting:</td>
<td>September 21, 2018</td>
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<tr>
<th>Agenda Item</th>
<th>Notes</th>
<th>Follow-up/Next Steps</th>
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<tr>
<td>I. Welcome and Introductions</td>
<td>• Call to order</td>
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<td>II. Approval of Council Minutes (May)</td>
<td>• Minutes from last meeting voted to approve: 9:13</td>
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| III. Prospective Committee Member (DCS) | • New member is: Amy Hodgson  
• DCS on the policy side  
• Runs statewide prevention program  
• Was appointed  
• Dan explained purpose of council  
• Explained oversight  
• Explained planning, future planning | |
| IV. Council review SABG application Discussion with Michelle Skurka | • Question regarding title and nature of the application being combined SABG/MHBG  
• Question regarding non-direct services- pg. 45  
• Question regarding BHPC $5000 line item  
• Question regarding table on pg.35  
• Council wants to know what specifically is BG being spent on (within each priority  
• Question surrounding how gov. office interacts w/ SABG prevention funding (how are the funds allocated/managed  
• What if the provider does not spend all of their money? | • Michelle:  
• Discussed prevention needs assessment  
• Explained the grant app being combined  
• Explained how prevention dollars are allocated  
• Explained how dollar projections within application are retrieved/ compiled.  
• Explained how all BG are staying with RBHAs  
• Addressed $5000 BHPC line item |
| V. Draft SABG application letter | • Alex D presented a high level overview of secret shopper calls thus far  
• Need to change text of number 1 on page 47  
• Council needed to receive full question of 1-b on pg. 47  
• BHPC will decide what reports they want to supplement the application every year and request them prior to reviewing application.  
• Will do the same with 12/1 report.  
• Will request this documentation in writing ahead of time and add to agenda ahead of time  
• BHPC would like a geo map of all n-TXIX providers/SABG funded providers. | • Explained that if the council wants more, they need to submit a proposal in writing, and then it will be evaluated.  
• Reviewed gov. office expenditure report landscape  
• Offered for Cielo to come give a prevention presentation to the council  
• DBF has not yet completed 100% of the tables on the application  
• DHCM finance continues to monitor what providers are over/under spending and trying to work with network to make sure all dollars are being utilized. |
| VI. Call to Public | • | • Alex to send pg. 47 text exits to Dan G/Michelle for edits on final application  
• Alex found full question from 1-b |
| VII. Meeting Adjournment | • Adjourned- 2:18 | • Dan to email Alex regarding agenda items he would like included for the next council meeting. |