

Division of Fee-For-Service Management Provider Training Schedule First Quarter 2025

Refer to the course schedule below for a list of scheduled training courses, the dates they are offered and the links to register. All training courses are held via ZOOM. AHCCCS also offers a comprehensive list of training resources published on the [Fee-For-Service Provider Training Web Page](#). We will add presentations, videos, and other training resources as they become available. The training schedule may change, and participants will be notified of any changes via the DFSM Email Alerts.

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January 2025	
<p style="text-align: center;">Wednesday 1/8/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Professional Claim Submission (AHCCCS Online Provider Portal)</u> How to submit a claim using the AHCCCS Online Provider Portal. Please note, this training reviews professional claims.</p>
<p style="text-align: center;">Tuesday 1/14/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</p>
<p style="text-align: center;">Wednesday 1/15/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>AHCCCS NEMT Trip Report, Updates</u> How to fill out an NEMT Daily Trip Report. NEMT Updates and NEMT Billing Reminders.</p>
<p style="text-align: center;">Thursday 1/16/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Voids and Replacements</u> Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</p>
<p style="text-align: center;">Wednesday 1/22/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>How to Status a Claim Using the AHCCCS Online Provider Portal</u> This training reviews how to verify the status of a claim using the AHCCCS Online Provider Portal.</p>
<p style="text-align: center;">Thursday 1/23/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)</u> How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal.</p>
<p style="text-align: center;">Tuesday 1/28/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Checking a Claim Status using the AHCCCS Online Provider Portal</u> How to verify the status of a submitted claim.</p>

<p>Wednesday 1/29/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Dental Claim Form Submission</u> How to submit a dental claim using the AHCCCS Online Provider Portal.</p>
<p>Thursday 1/30/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Office of General Counsel (OGC) Claims Disputes Overview</u> An overview of what is valid and invalid claim disputes, filing timeframes, and how to avoid filing a claim dispute.</p>

February 2025	
<p>Tuesday 2/4/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</p>
<p>Wednesday 2/5/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>How to Status a Claim Using the AHCCCS Online Provider Portal</u> This training reviews how to verify the status of a claim using the AHCCCS Online Provider Portal.</p>
<p>Thursday 2/6/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>AHCCCS NEMT Trip Report, Updates</u> How to fill out an NEMT Daily Trip Report. NEMT Updates and NEMT Billing Reminders.</p>
<p>Tuesday 2/11/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Professional Claim Submission (AHCCCS Online Provider Portal)</u> How to submit a claim using the AHCCCS Online Provider Portal. Please note, this training reviews professional claims.</p>
<p>Wednesday 2/12/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>How to Submit Voids and Replacements Claims</u> Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</p>
<p>Thursday 2/13/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)</u> How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal.</p>
<p>Tuesday 2/18/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Medical Equipment and Appliances, Medical Supplies, Orthotics and Prosthetics</u> The purpose of this training is to provide an overview of policy and billing requirements for DME (Durable Medical Equipment), medical supplies, orthotics, and prosthetics.</p>
<p>Wednesday 2/19/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>AHCCCS NEMT Trip Report, Updates</u> How to fill out an NEMT Daily Trip Report. NEMT Updates and NEMT Billing Reminders.</p>

<p>Thursday 2/20/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>IHS/638 Tribal Facility Billing Guide Ambulatory Surgery Center (ASC)</u> This training material is designed for IHS/638 Tribal providers only and provides general billing and claim submission guidance for services performed in an Ambulatory Surgery Center setting.</p>
<p>Tuesday 2/25/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Voids and Replacements</u> Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</p>
<p>Wednesday 2/26/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Participating Provider Reporting Requirements</u> This training reviews the reporting requirements for AHCCCS provider types Integrated clinics (Provider Type IC), behavioral health outpatient clinics (Provider Type 77), and clinics (Provider Type 05).</p>

March 2025	
<p>Tuesday 3/4/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>AHCCCS NEMT Trip Report, Updates</u> How to fill out an NEMT Daily Trip Report. NEMT Updates and NEMT Billing Reminders.</p>
<p>Wednesday 3/5/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Checking a Claim Status using the AHCCCS Online Provider Portal</u> How to verify the status of a submitted claim.</p>
<p>Tuesday 3/11/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Third Party Liability (TPL)</u> This training is an overview of the coordination of benefits, third party liability, secondary Medicare claims, and submission requirements for the Medicaid program.</p>
<p>Wednesday 3/12/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Office of General Counsel (OGC) Claims Disputes Overview</u> An overview of what are valid and invalid claim disputes, filing timeframes, and how to avoid filing a claim dispute.</p>
<p>Thursday 3/13/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Voids and Replacements</u> Overview of how to submit voids and replacements for claims using the AHCCCS Online Provider Portal, and a review of the timely filing requirements for claims.</p>
<p>Tuesday 3/18/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Verifying Member Enrollment/Eligibility (AHCCCS Online Provider Portal)</u> The purpose of this training is to demonstrate how to confirm a member's enrollment and eligibility status by using the AHCCCS Online Provider Portal.</p>
<p>Wednesday 3/19/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>Dental Claim Form Submission</u> How to submit a dental claim using the AHCCCS Online Provider Portal.</p>
<p>Thursday 3/20/2025 10:00-11:00 am Zoom Registration Link</p>	<p><u>AHCCCS NEMT Trip Report, Updates</u> How to fill out an NEMT Daily Trip Report. NEMT Updates and NEMT Billing Reminders.</p>

Tuesday
3/25/2025
10:00-11:00 am
[Zoom Registration Link](#)

Submitting a Request for Prior Authorization (AHCCCS Online Provider Portal)

How to verify the status and request a prior authorization using the AHCCCS Online Provider Portal.