

## AHCCCS TPL Leads Testing Overview

The following summarizes our procedures and expectations related to TPL Leads testing with our trading partners. We have retained the current information relating to Encounters Testing in this document. If you have any questions, comments or suggestions please let us know.

### Schedule:

Trading Partner Testing with all Contractors: Beginning February 12<sup>th</sup> 2015 and running through April 1<sup>st</sup> 2015.

### Approach:

- All test files will be in a dedicated test environment; refreshed with production Recipient, Provider and Reference data as of 12/31/2014.
- Additional refreshes from production may occur each quarter thereafter (April 2015, July 2015) and Contractors will be pre-notified before these refreshes occur.
- AHCCCS will run according to a published testing schedule.
- Encounter test files must be received by no later than 3:00pm on Thursdays.
- Any encounter file not received in time to process will be included in the following week's processing.
- Encounter processing will be run weekly on Thursday evening.
- Test Cycles in UAT are run more frequently than in Production; ex. Encounter Cycle run weekly in UAT vs. twice monthly in Production.
- Refer to the Testing Calendar for more information.
- All Encounter test files will be validated through the AHCCCS Validator prior to acceptance by AHCCCS.
- AHCCCS will attempt to process files as consistent with production procedures as permitted within the constraints of the dedicated test environment.
- Encounter test files can have any file name under 30 characters in length with no spaces in the file name and placed in directory XXX/TEST/EDI-IN where XXX is your folder name (file names cannot end in .TMP).
- Encounter Acknowledgement test files will be named as follows and will be placed in directory XXX/TEST/EDI-OUT:  
**AZEF837\_HPxxxxxx\_ccyymmddhhmmssms\_filename.ZZZ**
  - **F** – form type – P (professional), I (institutional), D (dental)
  - **xxxxxx** - 6-digit AHCCCS Health Plan ID (first 6 bytes of the GS02)
  - **ccyymmdd** - process date
  - **hhmmssms** - process time
  - **filename** - original 837 filename as submitted by the trading partner
  - **ZZZ** - 277, 999, 824, or TA1 (TA1 will only be created if ISA14 is set '1')
- All test files must be identified as "T-test" rather than "P-production" in the ISA15 element.
- All submitted test files will be validated, and if successful, processed through all editing and/or auditing processes on a weekly basis.
- Submitters will be able to submit Encounters for any valid AHCCCS recipient, provider and service combinations as of the latest refresh; therefore Encounters may be production examples or test data. Be aware that test data submitted during a quarter will be lost when the next refresh is completed so plan testing cycles accordingly. (see first bullet point)
- AHCCCS test environment will assume a 10/1/2014 effective date for ICD10; please ensure that that encounters submitted that cross over that date are submitted with the appropriate diagnosis and procedure codes.

**TPL Leads Files**

- TPL Leads files will be named as follows and placed in directory XXX/TEST/IN where XXX is your folder name:  
**YYMMDD.TPL**
  - **YYMMDD** - process date
- All submitted test files will be processed & reviewed internally by ISD and a member of the Encounter TPL Workgroup.
- Submitters will be able to submit Encounters for any valid AHCCCS recipient.

**Testing Standards/Expectations:**

- Recommended # of test files that a trading partner must successfully exchange to “pass” testing (see below) are the minimum. Trading Partners may elect to and are encouraged to exchange as many test files and scenarios as desired.
- Submit and email notification/s that the “test” submission has been posted to the SFTP site to [Dave.Mollenhauer@azahcccs.gov](mailto:Dave.Mollenhauer@azahcccs.gov).
- Testing results will be summarized for each Contractor and returned to the Contractor designated contact person.

Testing Expectations Transaction	Who must test?	# of Receipts Recommended	# of Requests (Transactions)	Testing Requirements
TPL Leads	All current Contractors who wish to continue TPL Leads submissions must successfully complete testing, as well as all new submitters. Testing is open entry open exit, as ready	Submit at least one test file for AHCCCS processing, review, and approval.	Minimum of 20; Maximum of 50 per file Records should have enough variation to adequately test the provisions related to the newly required fields and default values.	Must complete testing prior to 4/2/2015 when new TPL Leads format goes into production. If testing not completed by 4/2/2015 then Contractor will hold TPL Leads files until testing is completed.

**Reporting Testing Problems & Questions:**

- All problem reports/issues/questions related to TPL Leads testing should be submitted to [Dave.Mollenhauer@azahcccs.gov](mailto:Dave.Mollenhauer@azahcccs.gov).
- All problem reports/issues/questions related to ICD10 testing other than the Community Manager (CM) application should be submitted to us via email at: [ICD10Testing@azahcccs.gov](mailto:ICD10Testing@azahcccs.gov). CM problems can be reported using the CM portal ‘ask AHCCCS’ button within the application.
- For Problem reporting, please include the pertinent test data and as much detail of the issue as possible in your email. Testing related issues will be tracked and forwarded to the appropriate parties for review and response. **\*Do not include PHI data with your issue/question since the testing is occurring with Production data and all PHI must be encrypted. If PHI data is needed to resolve the issue/question than we will contact you to arrange to have it sent thru an encrypted method.**