Table of Contents

2.0 Submittal Cover Letter

3.0 Exhibit D: Offeror's Checklist

4.0 Offer and Acceptance

5.0 Solicitation Amendments

6.0 Exception Terms, Conditions, or Scope of Work

8.0 Experience and Expertise of the Firm and Key Personnel

Resumes

Key Project Personnel

9.0 HMS Proposed Method of Approach

9.0.01 Casualty and Tortfeasor

9.0.02 Restitution

9.0.03 Estate Recovery

9.0.04 TEFRA Liens

9.0.05 Trusts

9.0.06 Annuities

9.0.07 Credit Balance Recovery Program

9.0.08 Commercial Insurance Recovery

9.0.09 Commercial Insurance Coverage Verification/Data Match

9.0.010 Medicaid Recovery Audit Contractor RAC Services

9.1 First Party Liability and Third Party Liability

9.2 Commercial Insurance Coverage Verification/Data Match

9.3 Medicaid Recovery Audit Contractor RAC Services

9.4 Computer System

9.5 System Interface Testing Requirements

9.6 Audit Trail Requirements

9.7 Control and Security Requirement

9.8 Metropolitan Phoenix Office

9.9 Contractor Personnel

9.10 Pick-up and Delivery Services Hours of Operation

9.11 Relations with the Public

9.12 AHCCCS Approval Process Correspondence Forms

9.13 Return of Erroneous Payments or Refunds

9.14 Recovery Restriction

9.15 Periodic Report Requirements

9.16 Compensation

9.17 Transition to New Contractor

9.18 Financial Statement

9.19 Performance Bond or Bond Substitute

10.0 Cost

11.0 Intent to Provide Certificate of Insurance

12.0 Exhibit C: Boycott of Israel Attestation

13.0 Detailed Legal Analysis for Confidential Treatment

Attachments

Attachment 1 - Contractor Duties and Responsibilities

Attachment 2 - Methodology Questionnaire

Attachment 3 - Sample Periodic Reports

Sample Weekly Electronic Delivery

Sample Monthly Electronic Delivery

Sample Quarterly Electronic Delivery

Sample Monthly Hard Copy Delivery

SFTP Upload by the 6th of Every Month

Attachment 4 - Draft Implementation Plan

Attachment 5 - Maestro Case Management System

Attachment 6 - HMS HITRUST