

## Deliverables and Reporting Requirements

	<b>Deliverables/Reporting Requirements</b>	<b>Due date</b>	<b>Consequence for not meeting deliverable or requirement.</b>
1.	Receiving and processing all referral information within five business days of receipt and referring Total Plan case to the appropriate AHCCCS Health Plan Contractor. Section 4.2.15	Within 5 days of receipt.	Corrective Action Plan (CAP) to be submitted to AHCCCS if Contractor is behind by 10 business days.
2.	Responding in a timely manner to subpoenas and other court documents;	Based upon the appropriate timeline per court document	If the court deadlines are missed, resulting in the case being dismissed, the Contractor will be responsible for 10% of the fiscal value lost to AHCCCS recovery.
3.	Verified and not verified referrals should be returned to AHCCCS within 45 days of initial transmission.	45 days of initial transmission	Submit a CAP after 30 days of noncompliance. Non-compliance with CAP, and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
4.	Referrals entered directly into the Contractor's Web-based referral product should be returned either verified or not verified to AHCCCS within seven (7) business days.	Contractor self-reports within 7 days	Submit a CAP after 10 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
5.	The Contractor shall also conduct a reverification of active coverage record information every six (6) months on a rolling six-month cycle based on the last verification date, or on another timetable defined by AHCCCS.	Weekly reports reviewed by AHCCCS to ensure updates are completed	Submit a CAP after 30 days of noncompliance. Non-compliance with CAP, and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
6.	OIG Monthly Report. Section 4.18	Due 15 days after the end of each month	Submit a CAP after 10 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
7.	Aging Report: Shows cases that are coming due or are overdue, broken down by each	Weekly Delivery	Submit a CAP after 10 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure.

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	stage of each recovery program.		
8.	Open Check Log	Weekly Delivery	Submit a CAP after 10 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure.
9.	Annuity Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
10.	Casualty Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
11.	Settlement Notifications	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
12.	Estate Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
13	Restitution Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
14.	TEFRA Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
15	Trust Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to

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			cure. Continued noncompliance will result in sanctions.
16	Workers' Comp Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
17	Mass Tort Open Case Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
18	Estate Recovery Hardship Log	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
19	Lien Spreadsheet	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
20	Lien Program Detail Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
21	Lien Invoice breakdown	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
22	Carryover Summary Report by Project	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.

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23	Carryover Detail Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
24	Monthly Activity Reports by Project	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
25	Closed Case Reports by Project	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
26	Open Check Log	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
27	Subpoena Log	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
28	Administrative Hearing Log	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
29	CAV Monthly Loads	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
30	CAV Invoice	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.

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31	CAV Lag Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
32	CAV AZ Loads Received Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
33	CAV Daily Submissions Log	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
34	Credit Balance Statistical	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
35	Commercial Insurance Recovery Statistical: Billed, Denied, Paid, Other by Claim Type by Fiscal Year.	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
36	MCO Come-behind Recovery Statistical: Billed, Denied, Paid, Other by MCO Code by Fiscal Year	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
37	MCO Come-behind Recovery Top 10 Denial Reasons by Fiscal Year	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
38	MCO Come-behind Recovery Top 10 Insurance Carriers by Fiscal Year	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to

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			cure. Continued noncompliance will result in sanctions.
39	Financial Summary All Projects	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
40	Financial Detail for All Projects	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
41	Financial Program Category Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
42	Financial Program Code Report	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
43	Financial Health Plan Disbursement Summary	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
44	Financial Health Plan Disbursement Detail	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
45	Financial Disburse to Other Summary	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.

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46	Financial Disburse to Other Detail	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
47	All final contractor invoices	Due Monthly on the 10 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
48	OIG Monthly Audit Report	Due Monthly on the 15 <sup>th</sup> of each month.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
49	Financial Flat file of all invoicing detail.	SFTP upload delivered by the 6 <sup>th</sup> of every month	Submit a CAP after 10 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.
50	Mass Tort Summary Report	Due the 15 <sup>th</sup> of the month following the close of a quarter based on the State of Arizona's fiscal calendar.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure.
51	Coverage Verification Report on TPL Web Based Referral Database	Due the 15 <sup>th</sup> of the month following the close of a quarter based on the State of Arizona's fiscal calendar.	Submit a CAP after 30 business days of noncompliance. Non-compliance with CAP and AHCCCS will issue a notice to cure. Continued noncompliance will result in sanctions.