

415 - PROVIDER NETWORK DEVELOPMENT AND MANAGEMENT PLAN; PERIODIC NETWORK REPORTING REQUIREMENTS

EFFECTIVE DATES: 06/01/10, 10/01/11, 12/01/11, 11/01/12, 10/01/13, 03/01/14, 09/01/14, 10/01/15, 07/01/16, 10/01/17, 10/01/18, 10/01/19, 10/01/20, 10/01/21, 10/01/22

APPROVAL DATES: 01/28/10, 01/24/11, 12/01/11, 10/24/12, 07/29/13, 02/20/14, 08/27/14, 09/21/15, 04/25/16, 03/30/17, 06/21/18, 06/06/19, 04/23/20, 06/01/21, 05/17/22

I. PURPOSE

This Policy applies to ACC, ACC-RBHA, ALTCS E/PD, DCS/CHP (CHP), and DES/DDD (DDD) Contractors. Provider networks shall be a foundation that supports an individual's needs as well as the membership in general. This Policy establishes Contractor requirements for the submission of the Network Development and Management Plan (NDMP) and other periodic network reporting requirements.

II. DEFINITIONS

Definitions are located on the AHCCCS website at: [AHCCCS Contract and Policy Dictionary](#).

III. POLICY

A. NETWORK DEVELOPMENT AND MANAGEMENT PLAN

The Contractor shall develop and maintain a Provider NDMP, which assures AHCCCS that the provision of covered services will occur as stated in the Contract [42 CFR 457.1230, 42 CFR 438.207(b)]. The NDMP shall evaluate/review activity and performance during the Contract Year prior to the NDMP's submission date and address the Contractor's plan for network development and related activity during the Contract Year in which it was submitted. The NDMP shall specify the Contractor's process to develop, maintain, and monitor an adequate provider network that is supported by written agreements and is sufficient to provide access to all services covered under the Contract and satisfies all service delivery requirements.

The NDMP shall include a comprehensive description of elements identified in Attachment B and shall be submitted as specified in Contract. The submission shall include the following:

1. Attachment A.
2. Attachment B, in Microsoft Word format.
3. Attachment C, for ALTCS E/PD Contractors.
4. Attachment F, the Value-Based Providers/Centers of Excellence Checklist (COE), in Microsoft Word format.
5. The Value-Based Providers/COE.

B. PERIODIC NETWORK REPORTING

1. Provider Changes Due to Rates Report

The Contractor shall submit Attachment D, as specified in Contract. Changes resulting in a material change to network shall be submitted to AHCCCS as specified in ACOM Policy 439.

2. Service Delivery Standard Report

DDD shall submit the Home and Community Based Services (HCBS) Service Delivery Standard Report as specified in Contract. The Report shall include the following:

- a. A description of the metrics used by DDD to measure the timeliness of its service delivery and its performance under those metrics,
- b. A summary of DDD's performance under these metrics, and
- c. A trended analysis of the current performance.